

Joint Loss Management Committee (JLMC)

WHS 2:00 PM - 3:00 PM

RECORDER:

Meeting start time:

2:05 PM

PRESENT: Roger Preston, Paul Belanger, Kerry Grenier, Dalisa Greenleaf, Anne Marie Morse, Julie Lichtmann, Scott Hardiman, Tom Lindner, Rhonda Peckham, Chris Hunt, Sandy Burroughs (Primex), Rhonda Peckham, Eileen DiOrio, Patricia Merrill, Donna Chartrand

AGENDA:

Building tour checklist/review (sub-committees) Interior/Exterior

Injury and accident report review

Review safety program

How to promote safety in the organization

JLMC notes can be accessed on the website under staff

Meeting Notes:

WHS Checklist was completed by Jill, Matt and Roger-see checklist. Finding: staris and tread #4- kitchen dock stairs need concrete grip cover

Primex-suggest taking a picture of area that needs to be repaired and then take an after picture after repair is complete

Nutrition Services Checklist- Rhonda and Roger completed on 10/21/19- see checklist

Fire extinguisher training hasn't been completed by 8/31/15-we may begin to train additional staff other then SNS and Facilities, such as main office, designated teachers, etc

Accident Recap

9/17/19 teachers toe slammed in door- not building related

6/7/19- Para returning from CTE in Salem was rearended- not building related

6/3/19- Art teacher slammed right index finger in car door- not building related

3/19/19-Custodian rilling overhead in lobby-straigned wrist

1/7/19-teacher was closing seperation dividor and handle broke and hit her left outter eye area-building issue

In relation to claims filed- the Principal is the responsible party to follow up and make sure that issue is resolved.

Notes can be accessed on www.windhamsd.org website under staff

How can we promote safety in the organization- once we are up and running, the next evolution of this committee is to promote safety. EX. announce that committee is up and running, etc; promotion of fire extinguisher training; raising awareness within the district.

Other concerns/questions

Are all buildings aware of the 5 calendar day timeframe to report an accident to Primex. The 5 calendar day count begins when the accident is discovered. HR is looking for everyone to be reminded of this rule.

Could we set up PD for CPR to have head custodians trained.

Does GBS have enough waterhog mats? Roger will follow up

Meeting adjourned:

2:45 PM

Next meeting: 1/9/2020

