



**PARENT/GUARDIAN'S REQUEST FOR GIVING MEDICATION OR TREATMENT AT SCHOOL**

My student, \_\_\_\_\_, a student in \_\_\_\_\_ School requires medication and/or a medical procedure during the school day as prescribed by his/her physician. I hereby authorize the designated staff person to administer the medication/procedure prescribed below according to the directions. In consideration of the service, I (we) further hereby agree that I (we) will not hold liable, and will otherwise hold harmless, the Windham School District and any such member of the administration of the medication/procedure described below. This includes permission to confer with the physician, if necessary.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**PHYSICIANS' STATEMENT**

The above-named student \_\_\_\_\_ requires medication and or a medical procedure during the school day as follows:

Diagnosis: \_\_\_\_\_

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Time: \_\_\_\_\_ Frequency/ Duration: \_\_\_\_\_

Route of Administration: \_\_\_\_\_

Possible side effects, adverse reactions, and contraindications:

\_\_\_\_\_  
\_\_\_\_\_

Other medications the student is currently taking: \_\_\_\_\_

Identification of medical procedure (explanation and details, i.e., time and duration);

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

(Physician)

Physician Telephone # \_\_\_\_\_ Print Name \_\_\_\_\_

All medication (over the counter and prescribed) must be in the original pharmacy labeled container and accompanied by this signed form. All medication to be administered by the school nurse shall be kept in a securely-locked cabinet which is kept locked except when opened to obtain medications. Emergency medications may be secured in other locations readily accessible only to those with authorization.